

## **Data privacy policy of Seichter GmbH**

### **Basics**

Data protection has a high priority for Seichter GmbH (hereinafter Seichter).

A use of the internet pages of Seichter is basically possible without any indication of personal data.

However, personal data processing may be required if special services are accessed through our website.

We generally seek the consent of the data subject if there is no legal basis for such processing.

The processing of personal data (for example, the name, address, e-mail address or telephone number of a data subject) is always in accordance with the General Data Protection Regulation and in accordance with the applicable national data protection provisions. Through this privacy policy, our company seeks to inform the public about the nature, scope and purpose of the personal information we process. Furthermore, data subjects are informed of their rights under this privacy policy.

Seichter has implemented numerous technical and organizational measures to ensure the most complete protection of personal data. Nevertheless, Internet-based data transmissions can have security gaps so that absolute protection can not be guaranteed. For this reason, every person concerned is free to submit personal data to us in alternative ways, for example by telephone.

### **Name and address of the responsible controller**

Responsible within the meaning of the General Data Protection Regulation, other data protection laws in the Member States of the European Union and other provisions of a data protection character is:

Seichter GmbH  
Esperantostraße 8  
D-30519 Hannover  
Tel.: +49 (0)511 875970  
contact@seichter.com

### **Name and address of the data protection officer**

The data protection officer is:

List + Lohr Datenschutz und Informationssicherheit GmbH  
Garvensstr. 4  
30519 Hannover  
Telefon: 0511-499999-600  
E-Mail: team@datenschutz-hannover.de

Any person concerned can directly contact our data protection officer if you have any questions or suggestions regarding data protection.

### **Cookies**

The websites of Seichter use cookies. Cookies are text files that are stored and stored on a computer system.

Many websites and servers use cookies. Many cookies contain a cookie ID. A cookie ID is a unique identifier of the cookie. It consists of a string through which Internet pages and servers can be assigned to the specific Internet browser through which the cookie was stored. A particular web browser can be recognized and identified by the unique cookie ID.

By using cookies, Seichter can provide users of this website with more user-friendly services that would not be possible without cookies.

The person concerned can prevent the setting of cookies through our website at any time by means of a corresponding setting of the Internet browser used and thus permanently contradict the setting of cookies. Furthermore, already set cookies can be deleted at any time via an internet browser or other software programs. If the data subject deactivates the setting of cookies in the Internet browser used, not all functions of our website may be fully usable.

### **Collection of general data and information**

Seichter' web pages collect a set of general data and information each time it is accessed by an affected person or an automated system. This general data and information is stored in the log files of the server. These contain (a) browser types and versions used, (b) the operating system used by the accessing system, (c) the website from which an accessing system accesses our website (referrer), (d) the sub-web pages which are accessedm (e) the date and time of access to the website, (f) an Internet Protocol address (IP address), (g) the Internet service provider of the accessing system and (h) other similar data and information that provides security in the event of attacks on our IT systems.

When using this general data and information, Seichter does not draw conclusions about the person concerned. Rather, this information is required to (1) correctly deliver the contents of our website, (2) to optimize the content of our website and to promote it, (3) to ensure the continued functioning of our IT systems and the technology of our website, and (4) to provide law enforcement authorities with the information necessary for law enforcement in the event of a cyberattack. This anonymously collected data and information is therefore statistically and also evaluated by Seichter with the aim of increasing data protection and data security in our company in order to ultimately ensure the best possible level of protection for the personal data we process. The anonymous data of the server log files are stored separately from all personal data provided by an affected person.

## **Contacting us**

Due to legal regulations, the Seichter website contains information that enables quick electronic contact with our company as well as direct communication with us, which also includes a general address of the electronic mail (e-mail address). If an affected person contacts the data controller by e-mail or through a contact form, the personal data provided by the person concerned will be automatically saved. Such personal data, voluntarily transmitted by an individual to the controller, is stored for the purpose of processing or contacting the data subject. There is no disclosure of this personal data to third parties.

## **Deletion and blocking of personal data**

The controller processes and stores the personal data of the person concerned only for the period required to achieve the purpose of the storage or as provided for by law or regulation.

If the storage purpose is omitted or if a prescribed storage period expires, the personal data will be blocked or deleted in accordance with the statutory provisions.

## **Data protection in applications and in the application process**

The controller collects and processes the personal data of candidates for the completion of the application process. The processing can also be done electronically. This is particularly the case if an applicant submits corresponding application documents by electronic means to the controller. If the controller concludes a contract of employment with an applicant, the data transmitted will be stored for the purposes of the employment relationship in accordance with the law. If no employment contract is concluded with the candidate by the controller, the application documents shall be deleted three months after the announcement of the rejection decision, provided that deletion does not prejudice any other legitimate interests of the controller. Other legitimate interest in this sense, for example, a burden of proof in a procedure under the General Equal Treatment Act (AGG).

## **Privacy Policy for the use of YouTube**

We use for the integration of videos u.a. the provider YouTube. YouTube is operated by YouTube LLC, headquartered at 901 Cherry Avenue, San Bruno, CA 94066, USA. YouTube is represented by Google Inc., located at 1600 Amphitheater Parkway, Mountain View, CA 94043, USA.

On some of our websites we use plugins from the provider YouTube. If you call up the Internet pages of our Internet presence provided with such a plugin, a connection is established to the YouTube servers and the plugin is displayed. This will communicate to the YouTube server which of our websites you have visited. If you are logged in as a member of YouTube, YouTube assigns this information to your personal user account. When using the plugin such. Clicking on the start button of a video also assigns this information to your user account. You can prevent this association by logging out of your YouTube user account and other user accounts of the companies YouTube LLC and Google Inc. before using our website and deleting the corresponding cookies from the companies.

For more information about data processing and privacy by YouTube (Google), please visit [www.google.com/intl/en/policies/privacy/](http://www.google.com/intl/en/policies/privacy/).

### **Privacy Policy for the use of XING**

Our website links services of the social network of XING SE ("XING"). However, clicking on a XING link or XING button will take you to XING, where data is collected by XING. We have no control over the amount of data XING collects.

Purpose and scope of the data collection and the further processing and use of the data by XING as well as your related rights and settings options for the protection of your privacy can be found here <https://privacy.xing.com/de/datenschutzerklaerung>

If you are a member of XING and do not want XING to collect data about you and associate it with your member data stored on XING, you must log out of XING before clicking on a XING link or a XING button.

### **Legal basis for the processing of personal data**

Insofar as we obtain the consent of the data subject for processing of personal data, Art. 6 para. 1 lit. a EU General Data Protection Regulation (DSGVO) as the legal basis for the processing of personal data.

In the processing of personal data necessary for the performance of a contract to which the data subject is a party, Art. 6 para. 1 lit. b DSGVO as legal basis. This also applies to processing operations required to carry out pre-contractual actions.

Insofar as processing of personal data is required to fulfill a legal obligation that is subject to our company, Art. 6 para. 1 lit. c DSGVO as legal basis.

In the event that vital interests of the data subject or another natural person require the processing of personal data, Art. 6 para. 1 lit. d DSGVO as legal basis.

If processing is necessary to safeguard the legitimate interests of our company or a third party, and if the interests, fundamental rights and freedoms of the data subject do not prevail over the first interest, Art. 6 para. 1 lit. f DSGVO as legal basis for processing.

### **Children**

Persons under the age of 18 should not submit any personal data to us without the consent of their parents or guardians.

## **Rights of the person concerned**

### **Right to confirmation**

Each person concerned has the right, as granted by the European Regulators and Regulators, to require the controller to confirm whether personal data relating to him or her is being processed. If an affected person wishes to make use of this confirmation right, they can contact our data protection officer or another employee of the controller at any time.

### **Right to information**

Any person concerned by the processing of personal data shall have the right granted by the European Directive and Regulatory Authority to obtain at any time, free of charge, from the controller any personal data stored about him or her and a copy of that information. Furthermore, the European Directive and Regulatory Authority has provided the person concerned with the following information:

- the processing purposes;
- the categories of personal data being processed;
- the recipients or categories of recipients to whom the personal data have been disclosed or are yet to be disclosed, in particular to recipients in third countries or to international organizations;
- if possible, the planned duration for which the personal data will be stored or, if that is not possible, the criteria for determining that duration;
- the existence of a right to rectification or erasure of the personal data concerning him or of a limitation of the processing by the person responsible or of a right to object to such processing;
- the existence of a right of appeal to a supervisory authority;
- if the personal data are not collected from the data subject: All available information on the source of the data;
- the existence of automated decision-making including profiling under Article 22 (1) and (4) of the DSGVO and - at least in these cases - meaningful information about the logic involved and the scope and intended impact of such processing on the data subject.

In addition, the data subject has a right of access as to whether personal data has been transmitted to a third country or to an international organization. If that is the case, then the data subject has the right to obtain information about the appropriate guarantees in connection with the transfer.

If an affected person wishes to exercise this right to information, they can contact our data protection officer or another employee of the controller at any time.

### **Right to rectification**

Any person affected by the processing of personal data has the right granted by the European legislator to demand the immediate correction of inaccurate personal data concerning him. Furthermore, the person concerned has the right to request the completion of incomplete personal data, including by means of a supplementary declaration, taking into account the purposes of the processing.

If an affected person wishes to exercise this right of rectification, they can contact our data protection officer or another member of the data controller at any time.

### **Right to cancellation (right to be forgotten)**

Any person affected by the processing of personal data shall have the right granted by the European Directives and Regulators to require the controller to immediately delete the personal data concerning him, provided that one of the following reasons is satisfied and processing is not required:

- The personal data has been collected for such purposes or otherwise processed for which they are no longer necessary.
- The person concerned withdraws the consent on which the processing was based in accordance with Article 6 (1) (a) of the DSGVO or Article 9 (2) (a) of the DSGVO and lacks any other legal basis for the processing.
- The person concerned submits an objection to the processing pursuant to Art. 21 (1) of the DS-GVO, and there are no legitimate reasons for the processing, or the person concerned objects to the proceedings pursuant to Art. 21 (2) DS-GVO Processing.
- The personal data were processed unlawfully.
- The erasure of personal data is necessary to fulfill a legal obligation under Union or national law to which the controller is subject.
- The personal data were collected in relation to information society services offered pursuant to Art. 8 para. 1 DSGVO.

If any of the above reasons apply and an affected person wishes to arrange for the deletion of personal data stored at Seichter, they may contact our Privacy Officer or another employee at any time. The data protection officer of Seichter or another employee will arrange that the deletion request be fulfilled immediately.

If Seichter' personal data has been made public and if our company is responsible for deleting personal data in accordance with Art. 17 (1) of the DSGVO, Seichter will take appropriate measures, taking into account available technology and implementation costs, and others for data processing To inform those who process the published personal data that the data subject has requested the deletion of all links to such personal data or copies or replications of such personal data from those other data controllers, unless the processing is necessary is. The data protection officer of Seichter or another employee will arrange the necessary in individual cases.

### **Right to restriction of processing**

Any person affected by the processing of personal data has the right, granted by the European directive and regulatory authority, to require the controller to restrict the processing if one of the following conditions is met:

- The accuracy of the personal data is contested by the data subject for a period of time that enables the person responsible to verify the accuracy of the personal data.
- The processing is unlawful, the data subject refuses to delete the personal data and instead requests the restriction of the use of personal data.
- The controller no longer needs the personal data for the purposes of processing, but the data subject requires them to assert, exercise or defend legal claims.

The person concerned has objection to the processing acc. Art. 21 para. 1 DSGVO and it is not yet clear whether the legitimate reasons of the person responsible outweigh those of the person concerned.

If any of the above conditions are met and a data subject wishes to request the restriction of personal data stored at Seichter, they may at any time contact our data protection officer or another member of the data controller. The data protection officer of Seichter or another employee will initiate the restriction of the processing.

#### **Right to data portability**

Any person affected by the processing of personal data shall have the right conferred by the European Directives and Regulations to obtain the personal data concerning him / her provided to a controller by the data subject in a structured, common and machine-readable format. It also has the right to transfer this data to another person responsible without hindrance by the controller to whom the personal data was provided, provided that the processing is based on the consent pursuant to Article 6 (1) (a) of the DSGVO or Article 9 (1) (b) 2 (a) of the DSGVO or on a contract pursuant to Article 6 (1) (b) of the DSGVO and processing by means of automated processes, unless the processing is necessary for the performance of a task of public interest or in the exercise of public authority, which has been assigned to the responsible person.

Furthermore, in exercising their right to data portability under Article 20 (1) of the DSGVO, the person concerned has the right to obtain that the personal data are transmitted directly from one controller to another, insofar as this is technically feasible and if so this does not affect the rights and freedoms of others.

In order to assert the right to data portability, the person concerned may at any time contact the data protection officer appointed by Seichter or another employee.

#### **Right to objection**

Any person concerned by the processing of personal data shall have the right conferred by the European directive and regulatory authority at any time, for reasons arising from its particular situation, against the processing of personal data relating to it pursuant to Article 6 (1) (e) or f DSGVO takes an objection.

In the event of an objection, Seichter will no longer process personal data unless we can establish compelling legitimate grounds for processing that outweigh the interests, rights and freedoms of the data subject, or processing for the purposes of asserting, exercising or defending legal claims.

If Seichter processes personal data in order to operate direct mail, the data subject has the right to object at any time to the processing of personal data for the purpose of such advertising. If the data subject objects to Seichter for direct marketing purposes, Seichter will no longer process the personal data for these purposes.

In order to exercise the right to object, the data subject may contact the data protection officer of Seichter or another employee directly. The data subject is also free, in the context of the use of information society services, notwithstanding Directive 2002/58 / EC, to exercise its right of opposition through automated procedures using technical specifications.

#### **Right to revoke a data protection consent**

Any person affected by the processing of personal data has the right, granted by the European directive and regulatory authority, to revoke consent to the processing of personal data at any time.

If the person concerned wishes to assert their right to withdraw consent, they may at any time contact our data protection officer or another member of the data controller.